



JOB TITLE: Audit Clerk

DIVISION: Audit & Risk Advisory

LOCATION: Windhoek

POSITION SUMMARY:

The incumbent of the position will report to the audit senior and will be responsible for audits in line with the laid-out auditing standards, firm policies and procedures.

KEY PERFORMANCE INDICATORS (KPI's):

(The KPI's include but are not limited to)

- Assist with the planning and substantive testing on audits.
- Keep the senior and all relevant stakeholders up to date with all issues and proposed action plans.
- Ensure that audit workpapers comply with International Audit Standards (IAS).
- Perform any related task as and when required.

EDUCATION AND EXPERIENCE:

- Be in possession of a B. Comm Accounting Degree (CA Stream) or equivalent (perusing their studies towards ACCA) is a minimum requirement.
- Attempted CTA or equivalent, having obtained CTA or equivalent will be a definite advantage.
- The use of CaseWare for audit purposes will be an added advantage.

CANDIDATE COMPETENCIES:

- Deadline driven
- Team player
- Good communicator verbal & written
- Strong analytical and problem-solving abilities

DCS value diversity hence we encourage interested people from all walks of life who meet the Education & Experience requirements to apply.

How to Apply:

- Email your CV and supporting documentation to vacancies@dcsc.com.na
- Closing date 31 October 2025.